



## Using Actions/Attributes Search Filters

Actions and Attributes have several filters available for use in the People Search.

The image shows a grid of search filter panels for Actions and Attributes. The filters are arranged in two rows. The top row contains: Attribute Category, Having All Attribute Categories, Attribute, Having All Attributes, Attribute Start Date, and Attribute End Date. The bottom row contains: Active Attributes (with a toggle switch), Action Category, Having All Action Categories, Action, Having All Actions, and Action Date. Below these are two more filters: Action Source Code and Having Any Code. Each filter panel includes a dropdown menu and a search input field.

### Attribute Filters:

- **Attribute Category** - Search for People Records based on an assigned Attribute Category
- **Attribute** – Search for People Records with specific assigned Attributes
- **Having All Attribute Categories and Having All Attributes** - Similar to the above, but you are searching for what matches ALL the Categories or Attributes that you list.
- **Attribute Start/End Date** – Start/End Date entered in the Attribute for the People Record
- **Active Attributes** – Engage this toggle search for People Records with “active” Attributes

### Action Filters:

- **Action Category** – Search for People Records based of an assigned Action Category
- **Action** – Search for People Records with specific assigned Actions
- **Having All Action Categories and Having All Actions** – Similar to the above, but you are searching for what matches ALL the categories or actions that you list.
- **Action Date** – Date of the actions
- **Action Source Code** – Source Code of the actions

### Having Any Code Filter:

This code allows you to search “in list of” across the code options in Julep. This includes Attributes and Actions, but also Keywords, Flags, Clubs, and Events. To use, type and select from autofill all desired codes. Then, Julep will search for any record that has at least of the codes you listed.