



Mass Append Attributes

You can use Julep's Mass Append feature to append Attributes to a set of People Search Results.

1. Run your desired People Search and then select Mass Append (next to Export).

The screenshot shows the 'People Search' interface. At the top, there is a search bar and a 'Quick People Search' button. Below the search bar are tabs for 'Filters', 'Output Fields', and 'Result'. The main area displays a table of search results with columns: ID, Prefix, First, Middle, Last, Suffix, Street, City, State, Zip, and Home. The table contains 20 rows of data. On the left sidebar, there are several options: 'Export by Channel', 'Mass Append' (highlighted with a red box), 'Print', 'Print Summary', 'Map It', 'Mail Merge', and 'Create Email List'. At the bottom of the sidebar, there is a pagination control showing '10 items per page' and '1-10 of 724135 items'. At the bottom of the main interface, there are buttons for 'Save', 'Saved Searches', 'Recent Searches', 'Reset', and 'Run'.

2. From the new window, click the Attribute tab.

The screenshot shows the 'Mass Append' window with the title 'Mass Append (724135 records selected)'. The window has a close button (X) in the top right corner. Below the title bar, there are several tabs: 'Flag', 'Keyword', 'Attribute' (selected), 'Note', 'Task', and 'Event'. The 'Attribute' tab is active, showing a form with three input fields: 'Attribute' (with a dropdown menu and a red bookmark icon), 'Start Date' (with a calendar icon), and 'End Date' (with a calendar icon).

3. From here, use the lookup tool to find the **Attributes**.

NOTE: To Mass Append attributes, they must be already created. See, [Julep -Attributes](#) for more information.

4. Enter the start and end dates, and when finished click

Submit

NOTE: To learn more about Attributes, see [Julep - Attributes](#).